



**Ensay Bush Nursing Centre Inc.**  
**2022-2023 Annual Report &**  
**Financial Report**

### **Mission Statement**

Ensay Bush Nursing Centre will contribute to the health and wellbeing of Community Members by providing accessible primary healthcare services and health promotion

### **Vision**

Delivering appropriate and evidence based remote and rural healthcare to the residents of Ensay and Tambo Crossing through collaborative practice with other healthcare providers, health promotion, preventative medicine strategies and community input.

### **Goals**

- To enhance and acknowledge advanced nursing practice roles
- Improve service productivity
- Maintain quality services
- Respond to the needs of the community
- Promote individual and community health and well being

### **Values**

- Quality care
- Collaborative Practice
- Open Communication and Respect for All Individuals
- Accountability
- Facilitate Clients' Rights and Interests

Welcome to the 2022-2023 annual Report and Financial Report.

All enquires in relation to this report can be directed to

The Bush Nursing Centre Manager Or President Committee of Management

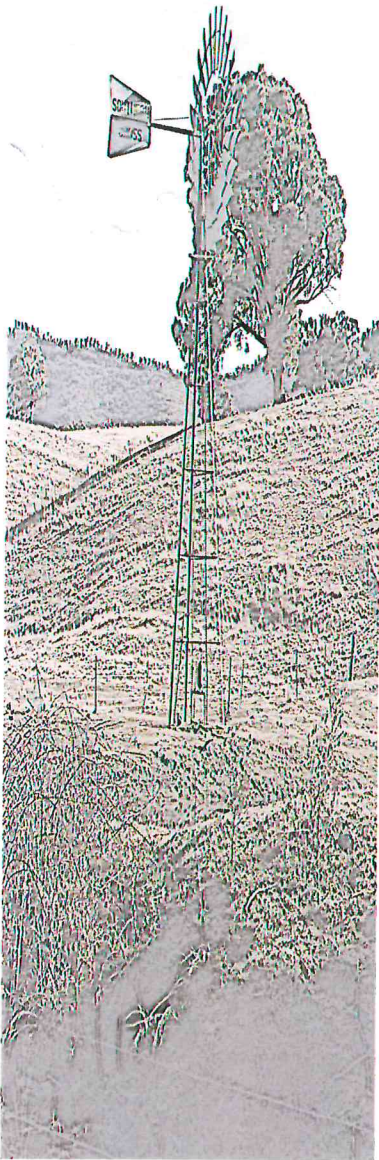
In person at 5063 Great Alpine Road, Ensay Vic., 3895

Via telephone on (03) 5150 2416, Fax (03) 5150 2419

or electronically at

[ensaybnc@gha.net](mailto:ensaybnc@gha.net)





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## **Ensay Bush Nursing Centre Inc.**

### **President's Annual Report 2022 - 2023**

In June this year, Therese Burke reached 16 years of service as Nurse/Centre Manager of the Ensay Bush Nursing Centre. Therese joins an elite group of long serving, highly valued Bush Nurses, including Sister McIntyre, Joyce (Jo) Lamb and Marion Burden. Therese resides quite a distance from Ensay, and over the years has clocked up thousands of kilometres to work at the Centre each day.

In August, Therese submitted her resignation to be effective in December. Unfortunately, this year, we were unable to attract another nurse to job share with Therese, as she did with Carolyn Phillips, which would have been the ideal situation. Although ably supported by Kathy Swift and Des Pendergast, the hours worked became untenable. Therese is a highly accomplished practitioner who has ensured that the Ensay Bush Nursing Centre has always offered a high level of medical care and support for the Ensay/Tambo Crossing communities. The community will sorely miss her medical expertise and skills. On behalf of the Committee of Management we sincerely thank Therese for her 16 years of service and wish her well in her future endeavours.

At the time of writing this report, the position of Nurse/Centre Manager has been advertised and in September applicants will be interviewed.

Kathy Swift and Des Pendergast continue to be valuable members of the nursing staff and we are very fortunate to have them at our Centre. Esther Caukill resigned earlier this year, to work in her husband's business and was thanked by the COM for her efficiency as Finance Administrator. Yvonne Werner was employed to take on this administrative role and is a welcome member of the Centre. Joanne Smart conducts the Footcare program and has many clients using this service. RFDS continues to offer counselling services. Caroline Mildenhall finished up as cleaner and Krystal Hanson was employed as our new cleaner ensuring the Centre is hygienically clean.

Therese applied for funding through RHIF6 and was successful. This grant application addressed an ongoing need for a confidential, sound proof consulting room, a designated administration room and updated area for sterilizing of instruments. Once Shire approval for a building permit is gained, construction should begin in the very near future

All the work performed by staff at the Centre is supported by the community volunteers who form the Committee of Management. The members of this group ensure that the Ensay Bush Nursing Centre is able to continue operating.

A number of current members have indicated that they wish to hand over the reins to a new group of enthusiastic members who can continue to support the staff, and

ensure that the Centre caters for the ongoing needs of our community members. Collectively these members have notched up decades of service. A big thank you to Barbara Dodd, Evan Newcomen, Barry Newcomen, Kym Skews, Carey Mudge, Ros Mudge and Sallyanne Hart for their commitment to the Committee of Management.

Jane Lloyd  
Outgoing President

## **Board of Management and staff.**

At the last AGM some changes occurred with the removal of the minute secretary role and the loss of some members of the COM. Barry and Evan Newcomen did swap roles with Evan becoming the Vice President.

### **Committee Members**

President: Mrs Jane Lloyd

Members: Mr Evan Newcomen

Vice President: Mr Barry Newcomen

Mrs Barbara Dodd

Treasurer: Mrs Kym Skews

Mrs Ros Mudge

Secretary: Sally Anne Hart

Mr Carey Mudge

## **STAFF**

### **Permanent:**

Therese Burke: Registered Nurse, Midwife, Remote Area Nurse (Vic.), Cert. Accident and Emergency Nursing, Bachelor of Hlth Sc. (Nursing) Cert. Stomal Therapy, Cert. Advanced Nursing Practice Rural and Remote. (RIPERN), Accredited Nurse Immuniser Grad. Diploma in Business (Mgt). Graduate Certificate in Health Administration.

Kathy Swift: Registered Nurse, MCHN, Nurse Immuniser

### **Casual:**

Des Pendergast: RN

Joanna Smart: EN Undertaking the foot care role

### **Environmental Services:**

Krystal Hansson

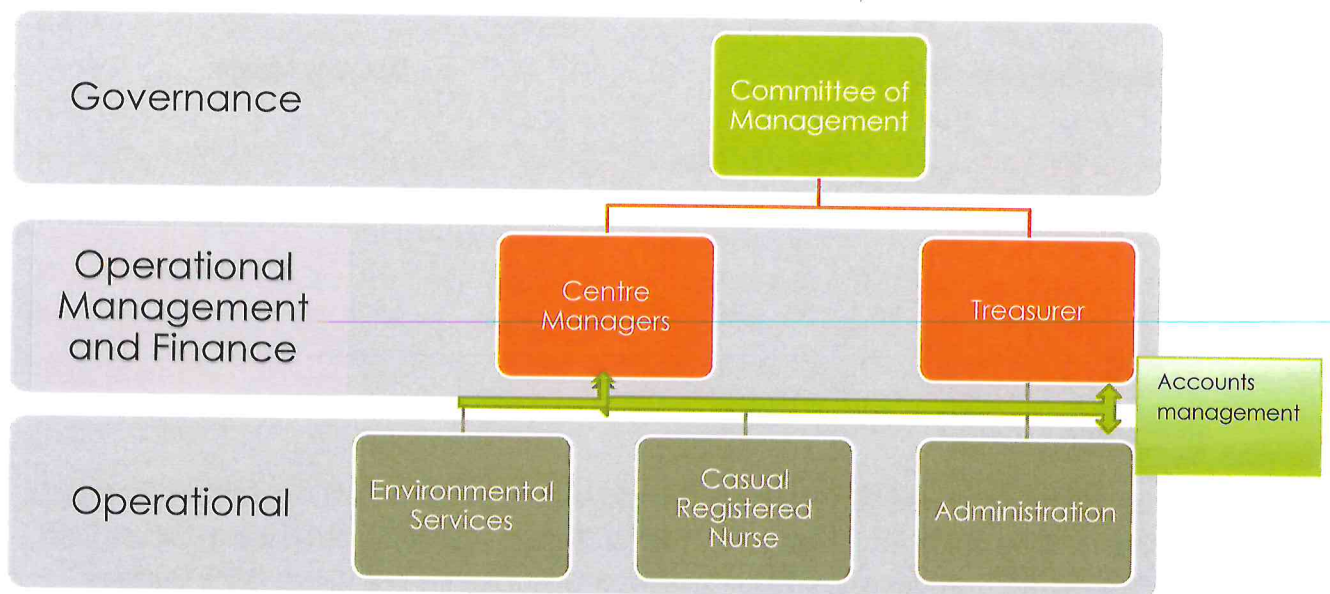
### **Administration Officer**

Ms Yvonne Werner



## Structural Framework.

### ORGANISATIONAL CHART





## Remote Area Nurse/Manager's Report:

### Centre Manager's Report:

The 2022-2023 year went by very quickly the clinic was busier than previous years and we have moved away from a COVID world very successfully. Ensay Bush Nursing Centre has once again been successful in securing accreditation through ACHS against the national safety standards the next accreditation will be in 2026 and the organization will be accredited against the Primary and Community Care Standards which are less hospital driven and more suitable to the Bush Nursing Model of Care.

This year we lost a couple of staff Caroline Mildenhall who contributed to the cleaning and gardening for 10 years a great effort, also Esther Caukill who came on board in 2019 and worked very hard in establishing the administration role which has continued to grow. We then welcomed to the organization Krystal Hansson who has lived in the district for several years now and bringing her family up here Krystal is undertaking the environmental services role and Yvonne Werner from Omeo as the Administration Officer

On to the nursing team we enjoyed the services of Therese Smythe who helped out with some auditing and Des Pendergast joined the organization in September as the casual nurse working Wednesdays.

All registered nurses working at Ensay BNC have successfully completed the Ambulance Victoria Remote Area Nurse training this allows response to emergency calls that are generated by AV it also provides guidelines for the assessment and treatment of more serious conditions. Ensay BNC is proactive in ensuring that nursing staff are both appropriately trained and prepared to assist with emergencies, Ensay BNC strives to provide the best care to the community and this is testament to the quality of the staff, X 3 Remote Area Nurses, X1 Rural and Isolated Practice registered nurse, X1 Advanced Life Support Nurse and X2 nurse immunisers. Our footcare service delivered by Joanna Smart has been very successful, client surveys have only indicated the value of the service. Ensay BNC was given a grant for cancer prevention specific to bowel, breast and cervical screening, thank-you to Kathy Swift for delivering a successful women's health night

On a Clinical and Home Based level the clinic numbers have been steady, home visits have declined due to changes in needs from members of the community.

The General Practitioner Clinic continues to be well utilised, some of these sessions are delivered via telehealth, staff have been able to assist clients with accessing telehealth not only for the Omeo General Practitioner but for Specialist consultations, telehealth is now an established model of care as does the pathology collection service.

Health Promotion sessions have included; Our monthly walk, followed by a morning tea, second monthly luncheons and a Blood Pressure, Blood sugar levels monitoring station was conducted at the annual calf sales.

Ensay BNC continues to work toward meeting the organisations Strategic objectives, the Strategic Plan is due for renewal and the organization will be seeking community input in to direction of the organization the Strategic Plan lasts for 3 years.

Statutory Reporting No requests have been made and no reportable events have occurred

Ensay Bush Nursing Centre works to remain compliant with new and changed legislation.

Therese Burke

RAN/Manager

### **Donations:**

Once again Ensay Bush Nursing Centre has received donations that have been gratefully received.



### **Projects:**

Ensay Bush Nursing Centre received money under the Rural Hospitals Infrastructure Fund round 6 to add an extension to include a new consulting room, administration office, upgrade the laundry add a bathroom and some other additions there have been some delays due to planning permit issues but once this is resolved the project will progress immediately

### **Nursing Education:**

All registered nurses employed at Ensay Bush Nursing Centre have successfully completed the Remote Area Nurse Training.

***How does being a Rural and Isolated Practice Registered Nurse (RIPRN), remote area nurse (RAN), an accredited nurse immunizer and an advanced life support competent nurse benefit the Community?***

In an emergency situation, if the RAN nurse cannot contact a doctor, i.e. out of mobile range or there is no doctor available, or there is a delay in being able to speak with a doctor, then that RAN can administer drugs to the client/patient, as per an authorized protocol. To practice as a RAN, nurses must undertake annual training and assessment to prove their competence. Bush Nursing Centre's also sign a Memorandum of Understanding with Ambulance Victoria to allow their RANs to attend ambulance calls.

A RIPRN nurse can manage minor illnesses without contacting a Doctor and may include management of that illness with antibiotics that correspond to a health management protocol and drug therapy protocol

## Programs and events:

### Health Promotion

The second monthly luncheons continued to be well supported with an average of five to six clients at each meal, the luncheons assist in the prevention of social isolation.

Monthly walks and morning tea at the BNC were also well supported until restrictions were placed on all citizens. The monthly walks also incorporate our consumer participation committee that allows the community input in to the centre and allows the centre to act on suggestions that may benefit the community.

The annual Christmas party, Ensay BNC supplies a BBQ for the community to assist in bringing the community together. This occurred in December and was well supported.

### Engaging the community







This year was another successful year with our Flu vaccination campaign and although influenza cases have been very low due to social distancing, hand hygiene and face coverings, it remains an essential vaccination to protect the community.

Ensay BNC in conjunction with the RFDS and one sight optometrists conducted an eye clinic which was well supported by members from all communities in the Tambo Valley including Benambra.

The Royal Flying Doctor Service mental wellbeing program continues to be well supported and is open to people who would like someone to talk to and share your life concerns with.

The foot care service also maintains a stable group of clients and is also open to all members of the community.

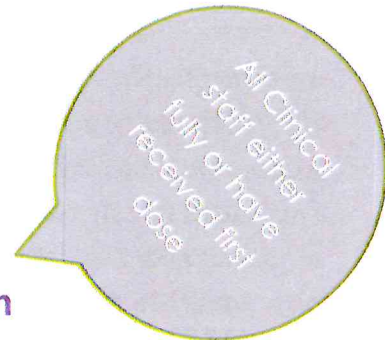
We were also successful in receiving a grant from the Primary Health Network for cancer prevention and a very successful women's health night was conducted thanks to Kathy Swift for her input.



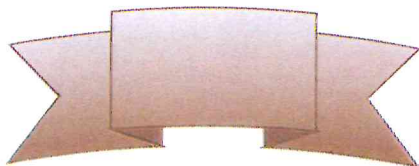


## Quality Report

### Influenza Vaccination



### Covid Vaccination



Accreditation  ACHS

2026

Successful completion next due in March

- Clinical Governance (GBNCGP)- Quarterly meetings

### Education




- RAN training
- RIPRN
- ALS annual competency
- Hand hygiene
- Medication competency
- Family violence training
- Mental health

## Working toward our strategic directions:

The major goals for Ensay BNC to achieve for 2020-2023 are:

- To ensure Ensay BNC obtains the best outcome during future enterprise bargaining agreements. ***The new agreement is still being negotiated, Ensay BNC remains under the Public sector agreement***
- Assess the need for Ensay BNC to provide or have available accommodation for employees to help retain staff and provide capability to employee locum staff in times of need. ***This remains relevant given no appropriate accommodation in area, also subject to environmental disasters and road closures.***

**Goal number 9. Ensure services are accessible to all members of the community by.**

- Maintaining affordable services.✓
- Maintaining both clinic and home nursing services.✓
- Ensuring strategies are in place for clients of culturally and Linguistically Diverse Background.✓
- Maintaining the building to allow access for all clients.
- Seeking extra ordinary funding to allow for upgrades of the building and essential equipment.  **This is a priority for Ensay BNC due to the lack of space for the administration worker, the soon to be appointed project worker for the Farmer and Farming family wellbeing program, the community surveys identifying other services the community would like to see at the centre ie remedial massage, physiotherapy.**

**Ensay BNC was successful in the RHIF 6 round and plans and appointment of the builder have been completed.**

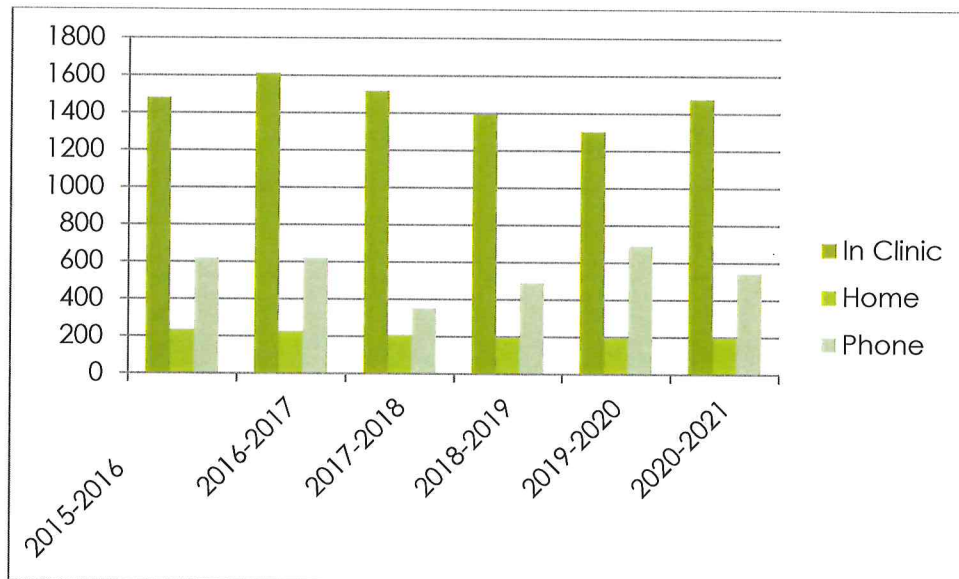


**ANNUAL REPORTING**  
**DATA.**

#### Client numbers

	In Clinic	Home	Phone	total
2017-2018	1518	209	353	2080
2018-2019	1392	197	490	2079
2019-2020	1302	196	690	2188
2020-2021	1477	198	544	2219
2021-2022				2019
2022-2023				2116

The GP clinic is always well supported, other interventions that feature highly in the organisations numbers are pathology collection and immunization administration





# Acknowledgements



Ensley Bush Nursing Centre Inc. acknowledges the support of the Victorian Government



AmbulanceVictoria

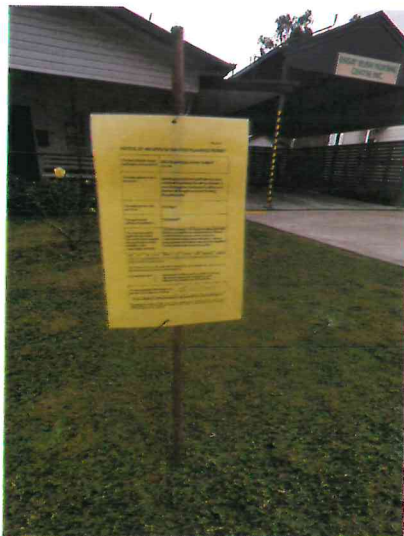
Ambulance Victoria who supply training, support and equipment

Bairnsdale Regional Health Service who support clinical governance

Omeo District Health who provide a General Practitioner and other services



Eastern Victorian Bush Nursing Network Group



## **FINANCIAL REPORT 2022-2023**

**ENSAY BUSH NURSING CENTRE**

ABN: 53 882 867 069

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2023**

**ENSAY BUSH NURSING CENTRE  
FOR THE YEAR ENDED 30 JUNE 2023**

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**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2023**

	Note	2023 \$	2022 \$
Revenue	2	257,740	314,516
Other Revenue	2	14,185	23,704
Employee Benefits	3	(218,091)	(235,461)
Supplies and Consumables	3	(6,097)	(10,881)
Other Expenses	3	(61,807)	(54,058)
<b>NET RESULT BEFORE CAPITAL AND SPECIFIC ITEMS</b>		<b>(14,070)</b>	<b>37,820</b>
Depreciation	3	(19,978)	(21,166)
<b>NET (DEFICIT)/ SURPLUS FOR THE YEAR</b>		<b>(34,048)</b>	<b>16,654</b>
Other Comprehensive Income		-	-
<b>COMPREHENSIVE RESULT FOR THE YEAR</b>		<b>(34,048)</b>	<b>16,654</b>

The accompanying notes form part of this financial report

	2023 \$	2022 \$
<b>NOTE 2 - REVENUE</b>		
<b>Revenue</b>		
Government Grants		
- Department of Health and Human Services	224,765	223,369
- RHIF Grant	16,590	-
Subscriptions	-	5,825
Other grant income	16,385	85,323
<b>Sub-Total Revenue</b>	<b>257,740</b>	<b>314,516</b>
<b>Other Revenue</b>		
Donations	11,989	23,581
Interest	-	123
Other Income	2,196	-
<b>Sub-Total Other Revenue</b>	<b>14,185</b>	<b>23,704</b>
<b>TOTAL REVENUE</b>	<b>271,925</b>	<b>338,220</b>
<b>NOTE 3 - EXPENSES</b>		
<b>Employee Benefits</b>		
Salaries	195,582	215,184
Superannuation	17,489	18,663
WorkCover	5,020	1,614
<b>Sub-Total Employee Benefits</b>	<b>218,091</b>	<b>235,461</b>
<b>Supplies and Consumables</b>		
Medical Supplies	6,097	10,881
<b>Other Expenses</b>		
Accountancy Fees	1,720	1,500
Auditors Remuneration	4,900	6,465
Freight and Cartage	459	319
Housekeeping	593	294
Software Licence Fees	15,394	19,581
Light and Power	2,984	2,822
Motor Vehicle Expenses	5,950	3,016
Rates and Taxes	667	659
Repairs and Maintenance	3,014	1,278
Telephone and Postage	2,408	2,760
Licence Permits and Registration	11,639	6,059
Security	929	420
Professional Development Education	3,020	781
Insurance	-	1,396
Advertising/Promotional	1,446	-
Other Expenses	6,684	6,708
<b>Sub-Total Other Expenses</b>	<b>61,807</b>	<b>54,058</b>
Depreciation	19,978	21,166
<b>Total Expenses</b>	<b>305,973</b>	<b>321,566</b>

	2023	2022
	\$	\$

#### NOTE 4 - CASH FLOW INFORMATION

##### (a) Reconciliation of Net Result for the Year to Net Cash

NET (DEFICIT)/ SURPLUS FOR THE YEAR	(34,048)	16,654
<i>Non-cash items</i>		
Depreciation	19,978	21,166
<i>Changes in Assets and Liabilities</i>		
Increase in Trade and Other Receivables	(1,048)	(2,157)
Increase Deferred Income	233,140	-
Increase in Prepayments	71	(57)
(Decrease) / increase in Trade and Other Payables	46,227	3,163
Increase in Employee Provisions	20,584	(3,207)
<b>Net Cash Inflows from Operating Activities</b>	<b>284,904</b>	<b>35,562</b>

##### (b) Cash at the end of the year is made up as follows:

Cash at Bank	344,290	83,089
Cash on Hand	160	31
<b>TOTAL</b>	<b>344,450</b>	<b>83,120</b>

#### NOTE 5 - PROPERTY, PLANT AND EQUIPMENT

Land at Valuation	22,000	22,000
Buildings at Valuation	256,985	210,863
Building Improvements	16,591	46,122
Less Accumulated Depreciation	(49,677)	(42,944)
	<b>223,899</b>	<b>214,041</b>
Plant and Equipment at Cost	102,934	95,954
Less Accumulated Depreciation	(59,759)	(50,056)
	<b>43,175</b>	<b>45,898</b>
Motor Vehicles	41,434	41,434
Less Accumulated Depreciation	(30,071)	(26,772)
	<b>11,363</b>	<b>14,662</b>
Software and Development	1,400	1,400
Less Accumulated Depreciation	(434)	193
	<b>966</b>	<b>1,207</b>
Capital WIP	2,000	2,000
<b>Total</b>	<b>303,403</b>	<b>299,807</b>

**NOTE 5 - PROPERTY, PLANT AND EQUIPMENT (CONTINUED)**

**Movements in Carrying Amounts**

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Land at Valuation	Buildings at Valuation	Plant and Equipment	Capital WIP	Motor Vehicles	Software and Development	Total
	\$	\$	\$	\$	\$	\$	\$
<b>2023</b>							
Balance at beginning of the year	22,000	214,041	45,897	2,000	14,662	1,207	299,807
Additions	-	16,591	7,207	-	-	-	23,798
Disposals	-	-	(226)	-	-	-	(226)
Depreciation	-	(6,733)	(9,703)	-	(3,299)	(241)	(19,976)
Balance at end of the year	22,000	223,899	43,175	2,000	11,363	966	303,403
<b>2022</b>							
Balance at beginning of the year	22,000	172,309	18,273	2,000	18,919	1,400	233,501
Additions	-	48,122	37,951	-	-	-	87,472
Depreciation	-	(6,390)	(10,327)	-	(4,257)	(193)	(21,166)
Balance at end of the year	22,000	214,041	45,897	2,000	14,662	1,207	299,807



	2023	2022
	\$	\$
<b>NOTE 6 - TRADE AND OTHER PAYABLES</b>		
ATO Creditors	-	4,373
GST Liability/ (Receivable)	29,007	(176)
Wages Payable	7,802	5,313
Accounts Payable	33,416	15,138
Other accruals	650	-
	<u>70,875</u>	<u>24,648</u>

**NOTE 7 - EMPLOYEE PROVISIONS**

<b>Current</b>		
Annual Leave	50,467	43,450
Long Service Leave	41,300	26,537
<b>Total Current Employee Provisions</b>	<u>91,767</u>	<u>69,987</u>
<b>Non-Current</b>		
Long Service Leave	4,343	5,539
<b>Total Non-Current Employee Provisions</b>	<u>4,343</u>	<u>5,539</u>
<b>Total Employee Provisions</b>	<u>96,110</u>	<u>75,526</u>

**NOTE 8 - DEFERRED GRANT INCOME**

RHIF Grant received	233,140	-
<b>Total Deferred Grant Income</b>	<u>233,140</u>	<u>-</u>

The Deferred Grant Income is attributable to the RHIF Grant that was received during the year for the construction of recognisable non-financial asset. The Centre is required to use the funds to construct a fit for purpose administration office and consulting room.

**NOTE 9 - REVALUATION RESERVE**

Opening Balance	85,173	85,173
Revaluation Increment/(Decrement):		
- Land	-	-
- Buildings	-	-
Closing Balance	<u>85,173</u>	<u>85,173</u>
Represented by:		
Land	16,040	16,040
Buildings	69,133	69,133
	<u>85,173</u>	<u>85,173</u>

**NOTE 10 - COMMITMENTS**

There are no commitments for expenditure at reporting date. (2022: Nil)

**NOTE 11 - CONTINGENT ASSETS AND CONTINGENT LIABILITIES**

There are no contingent assets or contingent liabilities at reporting date. (2022: Nil)"

**NOTE 12 - EVENTS AFTER THE REPORTING PERIOD**

No matter or circumstance has arisen since 30 June 2023 that has significantly affected, or may significantly affect the incorporated association's operations, the results of those operations, or the incorporated association's state of affairs in future financial years.

**NOTE 13 - ECONOMIC DEPENDENCY**

The Centre is wholly dependent on the contributed financial support of the State Government and in particular, the Department of Health and Human Services.

**STATEMENT BY MEMBERS OF THE COMMITTEE**

The Committee of Management has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee of Management the financial report:

- 1       Presents a true and fair view of the financial position of Ensay Bush Nursing Centre as at 30 June 2023 and its performance for the period ended on that date.
- 2       At the date of this statement, there are reasonable grounds to believe that Ensay Bush Nursing Centre will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee of Management by:

*Patty A Kendall*

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President

*Wendy Newcomen*

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Treasurer

Dated this 07/11/2023 day of November 2023